

STANDARDS (ADVISORY) COMMITTEE

Tuesday, 14 July 2015 at 6.00 p.m.
MP701, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent,
London E14 2BG

This meeting is open to the public to attend.

Members:

Matthew William Rowe, John Pulford MBE, Daniel McLaughlin, Nafisa Adam, Eric Pemberton, Mike Houston, Salina Bagum, Councillor Marc Francis, Councillor Sirajul Islam, Councillor Abdul Mukit MBE, Councillor Candida Ronald, Councillor Mohammed Mufti Miah, Councillor Shah Alam and Councillor Andrew Wood

Observers:

Elizabeth Hall (Independent Person) and Ezra Zahabi (Reserve Independent Person)

Deputies:

Cllr Amy Whitelock Gibbs, Councillor Danny Hassell and Councillor David Edgar (1 Vacancy)

Please Note

A training session for Members and Deputies will be held immediately before the Standards Advisory Committee meeting, from 5.00pm to 6.00 p.m.

The quorum for this body is 3 of the total membership including at least one Councillor and one Co-opted member.

Contact for further enquiries:

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QR code for smart phone users.

1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2015/16

To elect a co-opted member to serve as Chair of the Standards (Advisory) Committee for the Municipal Year 2015/16.

2. ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2015/16

To elect a co-opted member to serve as Vice-Chair of the Standards (Advisory) Committee for the Municipal Year 2015/16.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Pages 1 - 4)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Interim Monitoring Officer.

4. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

5. MINUTES OF THE PREVIOUS MEETING(S) (Pages 5 - 10)

To confirm as a correct record the minutes of the meeting of the Standards (Advisory) Committee held on 27th January 2015.

6. REPORTS FOR CONSIDERATION

6.1 Standards (Advisory) Committee - Terms of Reference, Membership, Quorum, Dates of Meetings and Establishment of Sub-Committees 2015/16 (Pages 11 - 24)

To note the SAC Terms of Reference, Membership, Quorum, Dates of future meetings and establish SAC Sub-Committees for the Municipal Year 2015/16.

6.2 Annual Report of Investigations under the Regulation of Investigatory Powers Act (RIPA) (Pages 25 - 34)

Consider and comment upon the information provided in the report.

6.3 Code of Conduct for Members - Complaints and Investigation Monitoring (Pages 35 - 40)

To note the monitoring information contained in the report.

6.4 Code of Conduct for Members - Revised Code and Complaint Handling Arrangements (Pages 41 - 56)

To consider and approve the Revised Code of Conduct and Complaint Handling Arrangements for consultation with the Mayor, the Speaker and Group Leaders.

6.5 Review of Member Timesheets (Pages 57 - 66)

To note the information set out in Appendices 1, 2 and 3 in relation to Councillors' submission of timesheets, attendance at formal meetings and training events, and completion of the register of interests during the previous and current municipal years

7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

To consider any other unrestricted business that the Chair considers to be urgent.

8. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

NOTE: EXEMPT/CONFIDENTIAL SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

9. EXEMPT/CONFIDENTIAL MINUTES (Pages 67 - 72)

To confirm as a correct record the Exempt/Confidential minutes of the meeting of the Standards (Advisory) Committee held on 27th January 2015.

10. **ANY OTHER EXEMPT/CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**

To consider any other exempt/ confidential business that the Chair considers to be urgent.

Next Meeting of the Committee:

Tuesday, 15 September 2015 at 7.30 p.m. to be held in the MP701, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London E14 2BG